

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

Documents that demonstrate entitlement to work in the UK

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises is comprised of two events spaces:

- i) A single room multi-functional event (event / club) space on the first floor above 'Six Trees Kitchen' (and which is subject to a separate premises licence); and
- ii) The car parking space around the outside of the premises.

Continued from previous page...

Internal licensed space

As the accompanying plan confirms, the internal part of the premises is located within (and will form part of) a wider 'arts and entertainment' facility on the first floor, which will also accommodate a photographic studio, as well as a podcast and recording studio. The premises will be operated in line with the provision of a mixed-arts site. The application confirms that premises is intended to accommodate and be used for a variety of music (live and recorded, and similar) and performance arts (plays, films, dance and similar). The range of events to be hosted at the premises will be selected in line with developing a reputation for a heterogenous arts and performance space. The music events will include live music and DJ events (for example, private parties and public events). No licensable activities will be taking place outside of the premises on any other part of the first floor. As premises is intended to be a multi-purpose arts and entertainment space, it is necessarily adaptable. Therefore, it has no fixed structures other than the two bars indicated on the plan. There is a main bar, and a second (and much smaller) bar that would be engaged according to the nature of the event. The premises is intended for public and private use.

External licensed space

The licensing of the external car park space is to afford the premises licence holder the necessary flexibility to hold external events as required without seeking a TEN on each occasion. Regular and routine use of the external space is not envisaged due to its primary role as a car park (first car park) and a car park / works yard (second car park). It is not envisaged that the second car park will be used as a licensed space as much as the first car park.

Smoking areas

When only the internal events space is in use, the external decking area for 'Six Trees' will be used as a smoking area before and after 11pm daily (a plan to confirm this smoking area accompanies the application). When the external events space (car parks) is being used for events (either on its own or with the internal events space), the decking area for 'Six Trees' and the car parks themselves will be available for smokers.

Off sales

Off sales are sought to permit patrons to take their drinks with them to the delineated smoking area.

General comment

Whilst the application seeks a 24 hour licence, the premises will not be open and operational (undertaking licensable activities) 24 hours a day, every day. The purpose of the application is to provide the premises licence holder with the ability and flexibility to respond more readily to requests to use the space so that it can more easily host various music and other performance events in the premises throughout the year, to a range of public and private customers. The 24 hour licence is sought particularly in relation to hosting private events (for corporate and individual parties). The viability of the premises as a late night events space (from a functional, licensing and commercial perspective) has been tested during the past 18 months via a series of late night temporary event notices, which have proceeded successfully.

Surrounding area

The premises is situated in a commercial park in Trafford Park with no residential neighbours. This has been taken into account in considering the nature of the premises licence being sought and the operating schedule.

Plans

The application is accompanied by the following plans:

- The internal events space (first floor)
- The external events space (car parks) (the dimensions of the car park spaces are to follow)
- The delineated smoking area (the decking area for 'Six Trees')

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Continued from previous page...

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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Will the performance of a play take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months:

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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Continued from previous page...

SATURDAY

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SUNDAY

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End

Will the exhibition of films take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified

Various, to include the playing of World Cup matches and other sporting events (if not live)

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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Will the performance of live music take place indoors or outdoors or both?

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

To include performances by bands and other live artists.

Continued from previous page...

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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Continued from previous page...

SATURDAY

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SUNDAY

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Will the playing of recorded music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified music, such as DJs and playing of recorded music through a music system.

Unamplified music.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

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WEDNESDAY

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THURSDAY

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SATURDAY

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SUNDAY

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Will the performance of dance take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Performances by solo and group artists

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

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Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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Give a description of the type of entertainment that will be provided

Continued from previous page...

The event space is intended to be multi-purpose and attractive to the local arts community. As such, the licence will need to accommodate the various forms and combinations of performative arts (as well as celebration events) that may wish to use the premises.

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Please see above. Music authorised under this activity will be amplified, unamplified, live and recorded.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

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THURSDAY

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Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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FRIDAY

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State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

See operating schedule for separate hours to apply to external licensed area.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Please see the attached operating schedule and policies

b) The prevention of crime and disorder

Please see the attached operating schedule and policies

c) Public safety

Please see the attached operating schedule and policies

d) The prevention of public nuisance

Please see the attached operating schedule and policies

e) The protection of children from harm

Please see the attached operating schedule and policies

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy]
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old** issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

Continued from previous page...

Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£)

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/trafford/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="GVE1/2"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

OPERATING SCHEDULE

A. General

Use of the external event space

1. On the occasion that the external event space of the licensed premises is being used to host an event, it shall open no earlier than 11:00hrs and close no later than 23:00hrs Monday to Sunday.
2. All licensable activities (the sale of alcohol and regulated activities) taking place in the external event space may start at 11:00hrs and shall terminate 30 minutes before its close, Monday to Sunday.
3. On New Year's Eve, the external event space may also operate licensable activities (the sale of alcohol and regulated activities) from the end of its standard permitted hours until 01:00hrs on the morning of New Year's Day, plus thirty minutes for dispersal.

B. The Prevention of Crime and Disorder

4. Staff will be trained in the requirements of the Licensing Act 2003 with regard to the Licensing Objectives, and the laws relating to underage sales and the sale of alcohol to intoxicated persons, and that training shall be documented and repeated at 6 monthly intervals.
5. A refusals book will be maintained at the premises, and made available to an officer of a responsible authority upon request.
6. The premises shall operate a zero-tolerance policy to drug use and posters shall be prominently displayed to this effect. All staff shall be trained in the implementation of the venue's drugs policy.

CCTV

7. A CCTV system shall be maintained and operated at the premises with cameras positioned both internally and externally.
8. Recorded CCTV images will be maintained and securely retained for a period of twenty-eight days and shall be produced to the Police or Licensing Authority upon request.
9. CCTV will be in operation at any time the premises is open for licensable activities.
10. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced will be in a format so it can be played back on a standard PC or DVD player.
11. Any person left in charge of the premises during operating hours must be trained in the use of any such CCTV equipment, and be able to produce and provide CCTV images to police or authorised local authority officers as soon as is reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation).

Door supervision

12. Door supervisors shall be employed by the premises based upon a risk assessment to be carried out on an even by event basis, and in relation to the following factors:
 - 12.1. Expected attendance (number and audience type)
 - 12.2. Type of event taking place
 - 12.3. The hours during which the event will take place
 - 12.4. Time of year
 - 12.5. Special occasion (New Year, Halloween, Local events etc)
 - 12.6. Premises Licence Conditions

13. At least 1 female door supervisor(s) shall be on duty at the premises at such times as door supervisors are required to be provided
14. Door supervisors must be provided with radios to enable them to contact each other and the duty manager at the premises.
15. Where SIA registered door supervisors are used at the premises, a record must be kept of:
 - 15.1. The number of door staff on duty
 - 15.2. The identity of the door staff on duty (their name and SIA registration number); and
 - 15.3. The dates and times when they are on duty.
16. The Designated Premises Supervisor or on-duty manager must ensure that all door supervisors on duty at the premises are correctly displaying their current SIA accreditation and are briefed on their responsibilities and relevant company operating procedures before they commence duty.

C. Public Safety

Admissions management

17. Where queues are likely to form, staff and / or SIA registered door supervisors (when employed) will monitor these to ensure that they are orderly, and that customers queuing do not cause a nuisance.
18. Where an event is ticketed, a last entry time to the event space in use will be implemented, save for persons who temporarily leave the event space for the purposes of smoking. Re-entry to the premises for any other reason is permitted at the discretion of staff members / door supervisors
19. The premises licence holder shall ensure a suitable method of identifying those persons who are permitted to attend the event spaces within the premises.
20. The premises licence holder shall ensure a suitable method of calculating the number of people present in an events spaces within the premises during an event.

General

21. A first aid box will be available at the premises at all times.
22. The premises licence holder shall ensure that at all times when an event is taking place within the premises, there is at least one competent person able to administer first aid, that an adequate and appropriate supply of first aid equipment and materials is available on the premises, and that adequate records are maintained in relation to the supply of any first aid treatment.
23. Regular safety checks shall be carried out by staff.
24. A personal licence holder must be present at the premises to supervise all sales of alcohol during events.
25. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 [or specify] monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Trafford Council.
26. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.

27. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:
- 27.1. All alleged crimes reported to the venue or by the venue to the police
 - 27.2. All ejections of patrons
 - 27.3. Any complaints received
 - 27.4. Any incidents of disorder
 - 27.5. Seizures of drugs, offensive weapons, fraudulent ID or other items
 - 27.6. Any refusal of the sale of alcohol
 - 27.7. Any visit by a responsible authority or emergency service
 - 27.8. The times on duty, names and the licence numbers of all licensed door supervisors employed by the premises.
28. The premises shall maintain public liability insurance.
29. Each event will be subject to a **risk assessment** by the premises licence holder and which will be available for inspection upon request by a police officer or an authorised officer of Trafford Council.
30. Where indicated in accordance with the outcome of the event risk assessment, a sufficient number of persons must be employed and on duty at the premises during the event who are specifically tasked to maintain the safety of customers who may be vulnerable, ill or in distress as a result of alcohol and/or drug-related intoxication. Such persons must be trained on drunkenness, vulnerability, and drugs awareness in the night-time economy; and responding to these matters.
31. The premises will have in place an **emergency and evacuation plan for the premises**. The staff on duty shall be trained in these procedures and will be aware of their individual responsibilities. This includes any door supervisors. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than six monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Trafford Council.

Private events

32. The premises licence holder will provide the licensing authority and the police with a minimum of 72 hours' notice of a private booking that intends to operate past 02:00hrs. The notice will also include the terminal hour of the event.

Promoted events (i.e. not private events)

33. The premises licence holder must submit to the licensing authority a completed risk assessment form as prescribed at least 14 days before any event that is:
- 33.1. Promoted / advertised to the public at any time before the event; and
 - 33.2. Features DJ's, MC's or equivalent performing to a record backing track; and
 - 33.3. Runs anytime between the hours of 01:00am and 06:00am.
34. Where events are ticketed, details of the admissions policy will be published on the premises website.
35. No promotional social media communication may be carried on by the premises licence holder for the purpose of encouraging the sale or supply of alcohol at the premises, which can reasonably be considered to condone, encourage or glamorise antisocial behaviour or to refer to the effects of drunkenness in any favourable manner.

D. The Prevention of Public Nuisance

General noise and nuisance

36. All external windows and internal doors must be kept shut at all times when regulated entertainment is being provided. Doors may be opened for normal entrance and egress of people but must be shut immediately thereafter.
37. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
38. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
39. The exterior of the premises shall be cleared of litter at regular intervals.
40. The emptying of bins into skips and refuse collections will not take place between 11pm and 7am.

The external events space, smoking and dispersal

41. A Dispersal Policy will be implemented and adhered to in relation to the operation of the premises and will be amended as necessary on an event-by-event basis.
42. A Management of the External Area and Smoking Policy will be implemented and adhered to in relation to the operation of the premises.
43. There shall be a delineated designated smoking area/areas available whilst the premises is being used.
44. Patrons permitted to temporarily leave and then re-enter the premises to smoke will be restricted to a delineated designated smoking area.
45. Patrons will not be permitted to remove from the premises any alcoholic drinks supplied by the premises except for consumption in any delineated external smoking area.

E. The Protection of Children From Harm

46. A "Challenge 25" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 25. The only acceptable forms of ID are photographic driving licences, passports, HM forces warrant cards, EU/EEA national ID card or similar document or a form of identification with the "PASS" hologram.
47. Staff training will include the Challenge 25 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.
48. Notices advising what forms of ID are acceptable must be displayed.
49. The premises shall display prominent signage indicating at any point of sale that the Challenge 25 scheme is in operation.
50. The premises shall display prominent signage indicating at any point of sale that it is an offence to buy or attempt to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.

51. A refusals record which details all refusals to sell alcohol must be kept at each point of sale of alcohol at the premises. The record must be made available for inspection and copying within a reasonable time of a request by an officer of a Responsible Authority.
52. All entries in the refusals record must be made within 24 hours of the refusal. The refusals record (which may be electronically recorded) must include
 - 52.1. The date and time of the incident
 - 52.2. A description of the customer
 - 52.3. The name of the staff member who refused the sale
 - 52.4. The reason the sale was refused.

BEYOND THE TREES

MANAGEMENT OF EXTERNAL AREA AND SMOKING POLICY

1. Any outside area used by customers wishing to smoke shall be clearly delineated and covered by the CCTV system which will be installed at the premises.
2. The smoking area shall include the decking area of the 'Six Trees' premises before and after it has ceased trading for the day. It will also include the external event space when an external event is taking place.
3. Patrons will be permitted to take their drinks with them to the delineated smoking area.
4. The outside area shall be monitored by staff or door staff (when employed) regularly when it is in use.
5. The outside area will be cleaned regularly.
6. Suitable receptacles shall be provided for smokers to dispose of cigarette butts.
7. Clear and legible signs will be displayed in the area requesting customers to use the area responsibly and keep noise to an appropriate minimum.
8. Patrons who disregard signage and verbal instructions regarding noise will be asked to move inside and/or leave the premises.
9. No alcohol shall be permitted to be taken off the premises beyond the boundary of the outside area.
10. Signage at the exits to the outside boundary of the premises will confirm no drinks can be taken beyond this point.

BEYOND THE TREES

DISPERSAL POLICY

The purpose of this Dispersal Policy is to ensure, so far as it is possible, that minimum disturbance or nuisance is caused to any neighbour and to ensure that the operation of the premises makes the minimum impact upon the neighbourhood in relation to potential nuisance and anti-social behaviour. This will be achieved by exercising pro-active measures towards and at the end of the evening.

By ensuring that this Dispersal Policy document is brought to the attention of Management, Staff and Door Personnel (when employed) we will seek to encourage the efficient, controlled and safe dispersal of our patrons during our closing period.

1. At the end of a live or recorded music event, there will be a period of 30 minutes during which the volume of music is reduced, the lighting is increased, and the sale of alcohol is ceased.
2. At the end of the evening management and staff will assist with the orderly and gradual dispersal of patrons.
3. Staff members (including door personnel when employed) will be present at each public entrance and exit to the premises to control dispersal, to prevent the re-entry of patrons to the premises and to advise patrons to leave the premises quickly and quietly.
4. Clear and legible notices will be displayed at all exits requesting our customers to leave quietly and in an orderly manner and their attention will be drawn to these notices by members of staff.
5. Staff members (including door personnel when employed) will ensure the removal of all bottles and drinking receptacles from any patron before exiting the premises at the end of the evening (this does not apply in the case of consumption in any delineated external drinking area during the course of the evening).
6. Staff Members (including door personnel when employed) will actively discourage our customers from assembling outside the premises at the end of the evening.
7. Staff Members (including door personnel when employed) will have a detailed knowledge of all transport options in the area and provide directions for patrons away from the vicinity of the premises.
8. On the occasion that a live public event takes place at the premises, at the end of the event at least two members of staff (being members of staff and / or security staff) will remain outside the venue at the points of egress to manage the onward travel of patrons away from the venue until the area is clear.

Consent of individual to being specified as Designated Premises Supervisor

I **Tashadean Wood**
[full name of prospective Designated Premises Supervisor]

Of [redacted]
[redacted]
[redacted]
[redacted]

.....
[home address of prospective Designated Premises Supervisor]

My date of birth is: [redacted]

I was born in: [redacted]
[place of birth of prospective Designated Premises Supervisor]

*Contact telephone number: [redacted]

Hereby confirm that I give my consent to being specified as the Designated Premises Supervisor in relation to the application for [redacted]

Application for a new premises licence

.....
[type of application] [redacted]

relating to a Premises Licence **TBC**
[number of existing Premises Licence]

for

**“Beyond the Trees”
(Above “Six Trees”)
Ashburton House
Trafford Park Road**

Trafford Park
Manchester
M17 1BN

[name and address of premises to which the application relates]

and any Premises Licence to be granted or varied in respect of this application made by

GVE Limited.....
[name of applicant i.e. premises licence holder]

concerning the supply of alcohol at

"Beyond the Trees"
(Above "Six Trees")
Ashburton House
Trafford Park Road
Trafford Park
Manchester
M17 1BN

[Redacted address details]

[name and address of premises to which the application relates]

[Redacted address details]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a Personal Licence, details of which I set out below.

[Redacted text]

Personal Licence number

[Redacted licence number].....

Personal Licence Issuing Authority

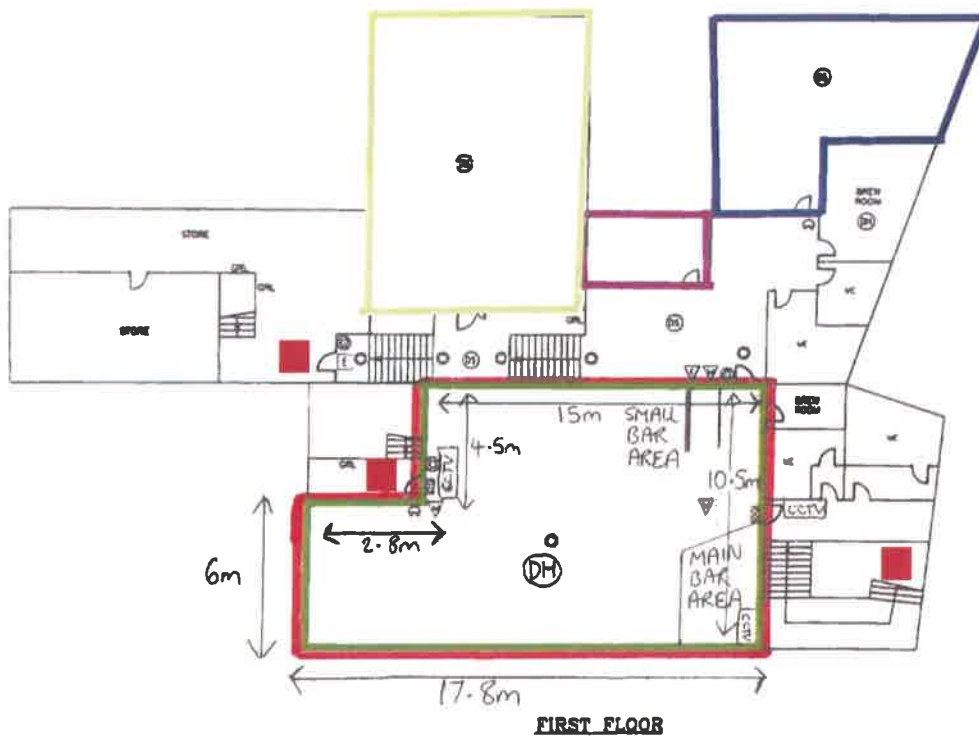
[Redacted authority name].....

*Signed: *T Wood*.....

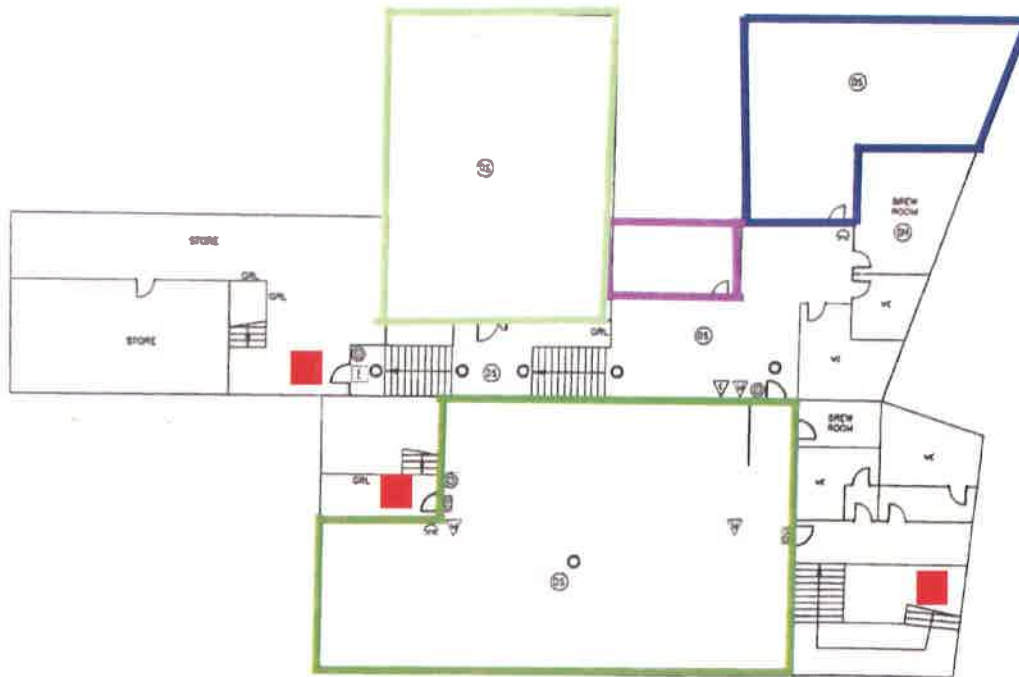
Name (please print) **Tashadean Wood**.....

*Date: 13/07/2022.....

- First floor event space outlined for licence application
- Fire exits from first floor
- WC First Floor Toilets
- Proposed photo studio
- Proposed Podcast and recording studio space
- Additional space to be used for later roof terrace plans further down the line



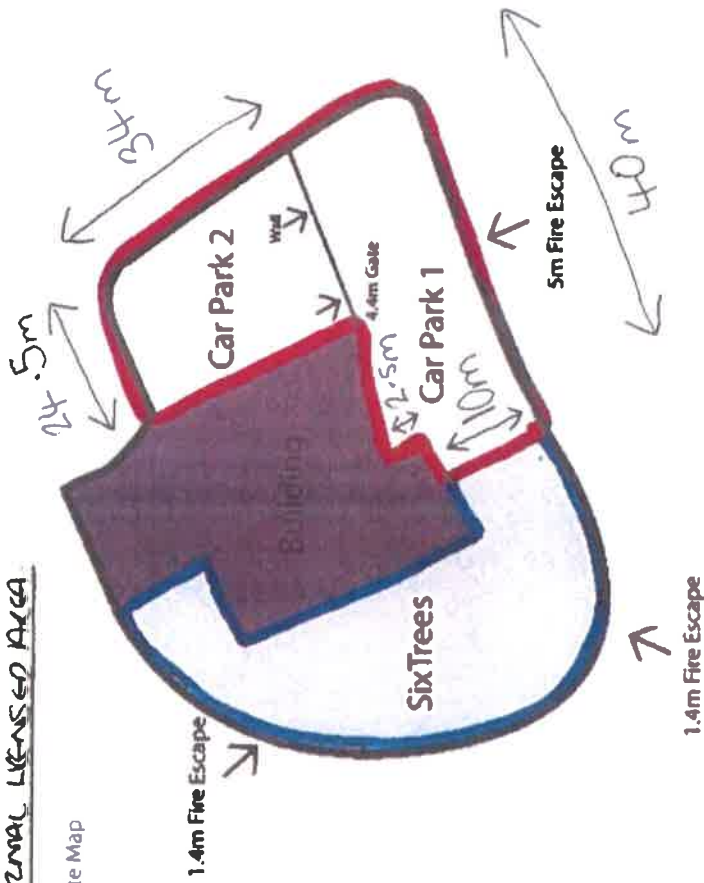
- First floor event space outlined for licence application
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- Additional space to be used for later roof terrace plans further down the line



FIRST FLOOR

6 SITE PLAN EXTERNAL LICENSED AREA

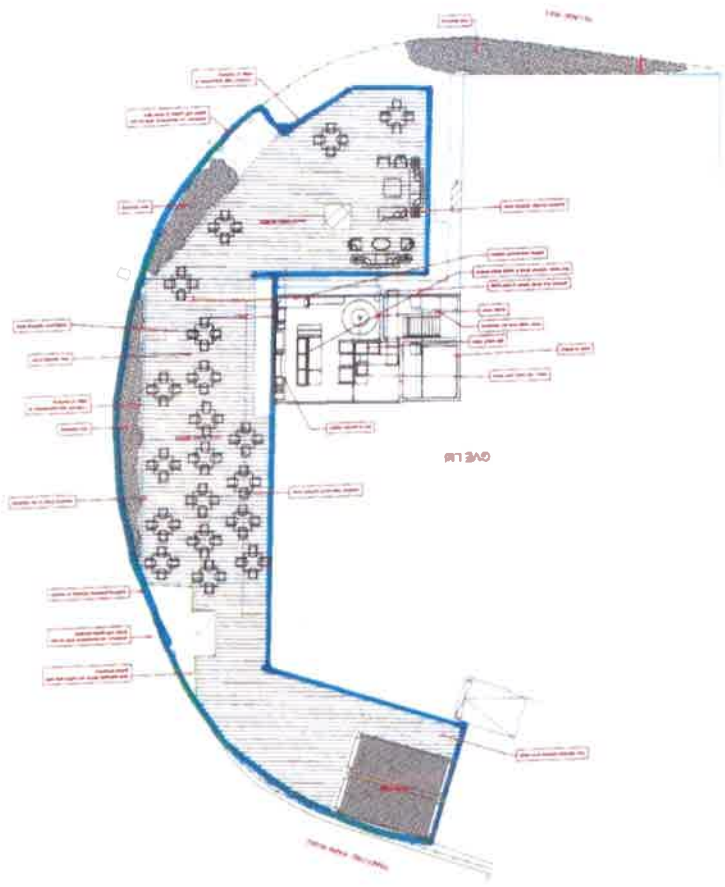
Site Map



KEY

- SIX TREES / SMOKING AREA (FOR INTERNAL + EXTERNAL EVENTS)
- EXTERNAL LICENSED AREA (ALSO SMOKING AREA WHEN EXTERNAL EVENTS TAKING PLACE).

DELIMITED SMOKING AREA (FOR WHEN LICENSED BAR PARK NOT IN USE)



KEY

SMOKING AREA
(FOR WHEN LICENSED
BAR PARK NOT IN USE)

1:10

1:10

